



## **BOARD OF DIRECTORS APPLICATION FORM**

**Name:** \_\_\_\_\_

**Address (include postal code)**

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\_\_\_\_\_  
\_\_\_\_\_

**Telephone number:** \_\_\_\_\_

**Fax number:** \_\_\_\_\_

**Email:** \_\_\_\_\_

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**Occupation:** \_\_\_\_\_

**What languages do you speak other than English?**

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- 1. Please tell us about your past or current experience as a volunteer or board member. In what organizations did you serve and for how long? What was your role?**
  
  
  
  
  
  
  
  
  
  
- 2. What did you find most rewarding about your volunteer or board membership experiences?**

3. **What do you think you might contribute to Chatham-Kent Children’s Services that would make us a stronger organization? How might you help us improve the delivery of service to children and their families?**

4. **Describe your knowledge, skills and experience in any of these areas:**

<b>Board of Directors’ Skills Matrix</b>	
<i>Please add a checkmark in each box that is appropriate.</i>	
	<b>Board of Directors Experience</b> Previous membership on a Board of Director’s of either a for or not for profit organization
	<b>Community Affiliations/Partners</b> A community member with strong connections to the Chatham-Kent community
	<b>Lived Experience</b> Recipient of a service from CKCS (mental health, development, child protection, youth justice) or a similar social services organization
	<b>Leadership</b> Current or previous experience in a formal leadership role within an organization
	<b>Diversity Issues/Studies</b> Practical/experienced knowledge of diversity issues in work place, volunteer or life experiences
	<b>Education</b> Does not relate to level of education but rather career experience with education (e.g. teacher/principal/school administrator/adult educator-trainer)
	<b>Ethics</b> Area of formal education or training experiences in the area of ethics with respect to service delivery, client engagement and labour relations
	<b>Finance</b> Area of expertise through employment, formal training (e.g. Bank, Finance staff in another agency, C.P.A etc)
	<b>Government &amp; Government Relations</b> Experience as a member of any level of government, extensive experience with lobbying, advocacy government services
	<b>Organizational Management</b> Experience with operational, governance, change management within an agency or organization as a significant portion of job duties/requirements

	<p><b>Human Resources Management</b> Formal training within Human Resources, person management, labour relations</p>
	<p><b>Information Technology</b> Area of expertise through employment, formal training</p>
	<p><b>Labour Relations</b> Formal training and/or extensive experience with labour negotiations and unionized settings for either an employer or employee perspective</p>
	<p><b>Legal</b> Formal education and practice in the any field of law (e.g. legal counsel, police, judge etc.) Particular focus on corporate areas</p>
	<p><b>Political Acumen</b> Extensive experience/awareness of government policies and mandates and/or experience as a member of any level of government, extensive experience with lobbying, advocacy government services</p>
	<p><b>Public Relations &amp; Communications</b> Formal training and experience with public relations, traditional and social media and communication skills</p>
	<p><b>Quality &amp; Performance</b> Formal training and/or extensive work experience with quality assurance/performance management and quality improvement, awareness of performance indicators and measurements</p>
	<p><b>Research</b> Formal training and experience in practical, applied and/or theoretical research</p>
	<p><b>Risk Management</b> Awareness and experience with risk management/risk aversion/risk tolerance tools and mechanisms</p>
	<p><b>Stakeholder Engagement</b> Experience with collaborative protocols, liaison activities and approaches with consumers, agency partners and various levels of government</p>
	<p><b>Youth Representative</b> A youth (age 18 – 25) member of the Board of Directors</p>

**5. What experience have you had with children’s service or other social services?**

- 6. What amount of time on average per month would you be willing to spend attending meetings, preparing for meetings and educating yourself about Chatham-Kent Children's Services?**

Please return application form along with resume to;  
Chatham-Kent Children's Services  
Attention: Sr. Executive Assistant for Board of Directors  
495 Grand Avenue West, Chatham, Ontario N7L 1C5  
or by email at [board@ckcs.on.ca](mailto:board@ckcs.on.ca)